



K.S. INSTITUTE OF TECHNOLOGY, BANGALORE – 560109  
GRIEVANCE COMMITTEE

Members present in the meeting held on 12/04/2021:-

Dr. Dilip Kumar K	Chairperson
Dr. Devika B	Member
Prof. K. Prasad	Member
Prof. Saleem S Tevaramani	Member
Prof. Roopesh Kumar B N	Member
Prof. Sanjoy Das	Member
Sanjay V	Member
Meghana Gowda V	Member
Indrajith H M	Member

Minutes of the meeting:-

1. Faculty members and students thanked Chairperson and Authorities for taking interest in COVID appropriate precaution for the offline examination and classes. They also thanked COVID-19 Task Force Team for maintaining COVID appropriate behavior during examination.
2. Faculty Members and students expressed concern for the rising trend of COVID cases in the neighboring states. They requested Chairperson to take maximum precaution to start offline classes in the next semester.
3. Faculty Members and students requested Chairperson to initiate for starting the Canteen by maintaining COVID appropriate behavior if offline class start in the next semester.

(Dr. Dilip Kumar K)  
Principal/Chairperson

**PRINCIPAL**

**K.S. INSTITUTE OF TECHNOLOGY  
BENGALURU - 560 109.**



K.S. INSTITUTE OF TECHNOLOGY, BANGALORE – 560109

GRIEVANCE COMMITTEE

CIRCULAR

Date: 14/08/2021

Meeting of Grievance Committee is scheduled on 18/08/2021 at 12:30 PM. All the Grievance Committee members are requested to attend the meeting.

Agenda for the meeting:

1. Discussion on the conduction of offline classes.
2. Preparation for COVID behavior.
3. Preparation of starting next semester and cleanliness of the campus as college starts.
4. Any other difficulties or grievance to be discussed.

(Dr. Dilip Kumar K)  
Principal/Chairperson

Copy to:

Dr. Devika B	Member
Prof. K. Prasad	Member
Prof. Saleem S Tevaramani	Member
Prof. Roopesh Kumar B N	Member
Prof. Sanjoy Das	Member
Sanjay V	Member
Meghana Gowda V	Member
Indrajith H M	Member

(Dr. Dilip Kumar K)  
Principal/Chairperson

Venue: Chamber of the Principal





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Members present in the meeting held on 18/08/2021:-

Dr. Dilip Kumar K	Chairperson
Dr. Devika B	Member
Prof. K. Prasad	Member
Prof. Saleem S Tevaramani	Member
Prof. Roopesh Kumar B N	Member
Prof. Sanjoy Das	Member
Sanjay V	Member
Meghana Gowda V	Member
Indrajith H M	Member

Minutes of the meeting:-

1. Faculty members and students expressed concerned about COVID situation.
2. They requested Chairperson to take maximum precaution to start offline classes in the next semester.
3. Faculty members and students thanked Chairperson and Authorities for taking interest in COVID appropriate precaution; they also thanked COVID-19 Task Force Team for maintaining COVID appropriate behavior.
4. Faculty Members and students requested Chairperson to initiate for better quality of Canteen facility.
5. Students requested for cleanliness in the classroom and laboratory if there is offline class in the next semester.

(Dr. Dilip Kumar K)  
Principal/Chairperson

From,

VII B Students,  
CSE Department,  
KSIT.

18, October, 2021.

To,

Head of Department,  
Cse Department,  
KSIT.

Respected Madam,

Subject: "REQUEST TO PROVIDE AMENITIES" in Room No. 306

We are the students of VII B requesting you to provide some facilities like two Benches & desks a projector and a projector screen. As the faculties require projector on a daily basis for teaching, we request you to provide a projector and projector screen for our class for the entire semester.

Thanking you. Bench checked the requirements

Yours sincerely, Class Struggle - 76

VII B Students. Damaged - 2  
Acoustik Needed - 2 (Swapna class teacher)  
(SOURABH KAMBLE) (will be shifted from 5<sup>th</sup> sem).



T'A' CSE,  
KSIT,  
BANGALORE

18 OCT 2021

To  
Gr. Vene  
Committee to do the  
needful

File  
18/10/21  
Prof Samir Das (CSE)

To,  
THE HOD,  
CSE, KSIT,  
BANGALORE

Sub:- Requesting for 4 benches and projector or  
change of classroom.

Respected Madam,

We the students of class TA, CSE are  
requesting you to add atleast 3 benches and a  
screen for the projector in order to comfortably  
accomodate all the students, or if possible, please  
change the classroom.

Present class room number : 305

Thank You,  
Yours Sincerely  
T'A' CSE

Existing - 18  
Damaged - 01  
classroom needs projector  
and shortage of benches (3)  
in the class

Class strength

65 + 10 OTES

= 75

class teacher  
Beena-k

19 Benches existy  
18 + 1 = 18

Goutam M  
Mondhekar  
forwarded to  
grievance  
committee  
B



**KSIT**  
K.S. INSTITUTE OF TECHNOLOGY

K.S. INSTITUTE OF TECHNOLOGY, BANGALORE – 560109

**GRIEVANCE COMMITTEE**

**CIRCULAR**

Date: 20/12/2021

Meeting of Grievance Committee is scheduled on 24/12/2021 at 12:15 PM. All the Grievance Committee members are requested to attend the meeting.

Agenda for the meeting:

1. Preparation for Omicron variant.
2. Discussion on the conduction of offline examinations and classes.
3. Preparation of starting next semester, cleanliness of the campus as college starts.
4. Any other difficulties or grievance to be discussed.

(Dr. Dilip Kumar K)  
Principal/Chairperson

Copy to:

Dr. Devika B	Member
Prof. K. Prasad	Member
Prof. Saleem S Tevaramani	Member
Prof. Roopesh Kumar B N	Member
Prof. Sanjoy Das	Member
Sanjay V	Member
Meghana Gowda V	Member
Indrajith H M	Member

(Dr. Dilip Kumar K)  
Principal/Chairperson

Venue: Chamber of the Principal





K.S. INSTITUTE OF TECHNOLOGY, BANGALORE – 560109  
GRIEVANCE COMMITTEE

Members present in the meeting held on 24/12/2021:-

Dr. Dilip Kumar K	Chairperson
Dr. Devika B	Member
Prof. K. Prasad	Member
Prof. Saleem S Tevaramani	Member
Prof. Roopesh Kumar B N	Member
Prof. Sanjoy Das	Member
Sanjay V	Member
Meghana Gowda V	Member
Indrajith H M	Member

Minutes of the meeting:-

1. Faculty members and students expressed concerned about new Omicron variant.
2. They requested Chairperson to take maximum precaution about the new Omicron variant. They requested Chairperson to advice COVID-19 Task Force Team for maintaining strict COVID appropriate behavior to avoid Omicron infection.
3. Faculty Members and students discussed with the Chairperson to repair the classroom infrastructure for offline examinations and classes if there is offline class in the next semester.
4. Students requested for cleanliness in the classroom and laboratory if there is offline class in the next semester.

(Dr. Dilip Kumar K)  
Principal/Chairperson

From  
Harsha R  
1<sup>st</sup> Sem CSE  
Ksit  
18<sup>th</sup> Feb, 2022  
Principal  
Ksit

To Prob Sanyal Das file  
DU  
18/2/22

Sub:- Regarding Request to check CCTV  
Camera.

Respected Sir

I have written this letter to inform you  
that Somebody has taken away my bike  
Mobile holder yesterday <sup>(17-2-2022)</sup> when it is parked ~~in~~ my  
bike in student's parking spot. It's really  
important i need to find it, so i request your  
permission to check CCTV cameras.

Yours Obediently  
Harsha R

Harsha R

To SA in b/n 12 noon  
Vishal 6: 4:15 PM on  
17/2/22

Forwarded to  
Principal Sir for necessary help.

Nagji 18/2/2022

DU  
18/2/22



To  
The Principal  
KS Institute of Technology  
Bengaluru 560-109.  
Date: 19/04/2022.

To Prof Sanjoy Das (CSE)  
Issue was rectified  
Dhe  
21/4/22

Respected Sir,

Subject:- Request for repair the ceiling fan.

I would like to take the opportunity to bring to your notice about the non-working of our ceiling fan on behalf of the class 6th Sem, B' Sec. <sup>209 0B</sup> It has been two weeks since the ceiling fan has stopped working and the summer season has already started. Due to this development, it has been difficult for all us to maintain our full concentration on studies throughout the day without a fan as the heat tends to sap a lot of our energy in addition to the disconcerting discomfort.

Hence, I request you to kindly replace the old ceiling fan and install a new ceiling fan in its place. This will benefit the students and provide some respite from the heat.

This is for your favorable consideration and necessary action.

Yours faithfully,

SATISH.V 6th B

[Satish v]

To Electrician  
do the needful at the earliest  
Dhe  
19/4/22

209-classroom fan is  
working since  
5/4/22





K.S. INSTITUTE OF TECHNOLOGY, BANGALORE – 560109

GRIEVANCE COMMITTEE

CIRCULAR

Date: 06/05/2022

Meeting of Grievance Committee is scheduled on 12/05/2022 at 12:15 PM. All the Grievance Committee members are requested to attend the meeting.

Agenda for the meeting:

2. Discussion on the conduction of offline classes.
3. Preparation cleanliness of the campus.
4. Any other difficulties or grievance to be discussed.

(Dr. Dilip Kumar K)  
Principal/Chairperson

Copy to:

Dr. Devika B	Member
Prof. K. Prasad	Member
Prof. Saleem S Tevaramani	Member
Prof. Roopesh Kumar B N	Member
Prof. Sanjoy Das	Member
Sanjay V	Member
Meghana Gowda V	Member
Indrajith H M	Member

Venue: Chamber of the Principal

(Dr. Dilip Kumar K)  
Principal/Chairperson





K.S. INSTITUTE OF TECHNOLOGY, BANGALORE – 560109  
GRIEVANCE COMMITTEE

Members present in the meeting held on 12/05/2022:-

Dr. Dilip Kumar K	Chairperson
Dr. Devika B	Member
Prof. K. Prasad	Member
Prof. Saleem S Tevaramani	Member
Prof. Roopesh Kumar B N	Member
Prof. Sanjoy Das	Member
Sanjay V	Member
Meghana Gowda V	Member
Indrajith H M	Member

Minutes of the meeting:-

1. Faculty members and students expressed about maintaining proper infrastructure in the classroom.
2. They requested Chairperson to take care of repairing the ceiling fan as summer season starts. They also discussed about proper lighting facility and projectors in the classroom.
3. Students requested for cleanliness in the classroom and laboratory if there is offline class in the next semester.

(Dr. Dilip Kumar K)  
Principal/Chairperson

**Dr Ram P Rustagi**  
Prof & Head, AIML Dept  
KRP, KS Group of Institutions  
KSIT, Bangalore

Dr. Dilip Kumar K  
Principal  
KS Institute of Technology

Dec 30, 2021

Subject: Replacement of green chalkboard surface in class room OB-101

Dear Sir

In the current semester, I am teaching "Problem solving through Programming" course (21PSP13) to 1<sup>st</sup> semester students of AIML and Mech Engg Dept in class room OB-101. Currently, the blackboard (green chalkboard) has worn out. Its cleaning becomes difficult as the green surface retains some whiteness and requires multiple cleaning attempts. Anything written on this worn-out board with white chalks leads to poor visibility, especially for students sitting in last few rows.

To help improve the visibility of written text on the green board and conduction of efficient teaching, I request you to replace the green chalk board surface with a new one. This will significantly enhance the teaching quality by faculty as well as help student see clearly what is written on the board.

Thanks and regards

*R. Rustagi*  
Dr Ram P Rustagi

Head of the Department  
Artificial Intelligence & Machine Learning  
K.S. Institute of Technology  
Bangalore - 560 100

*To H (BS & H)  
Verify and discuss  
31/01/22*

*Informed to principal sir,*

*only surface is Rough.  
by confirm with class teacher  
KRP  
31/1/2022*

*[Signature]*

*To Mr. Sanjaydas  
[Signature]*