



**KSIT**  
K.S. INSTITUTE OF TECHNOLOGY

**K.S. INSTITUTE OF TECHNOLOGY, BANGALORE - 560109**

**IQAC MEMBERS - 2022-23**

Sl.No	Name	Designation	Members
1	Dr. Dilip Kumar K	Principal	Chair Person
2	Dr. K. V. A. Balaji	C. E. O.	Management Representative
3	Dr. Chanda V Reddy	Professor	Chief Coordinator
4	Dr.D. R. Swamy	Dean Research, JSSIT	External Member - Nominee from local society
5	Mr. Keshvan Y V	Manager	Administrative officer
6	Dr. P.N. Sudha	HOD ECE	Member
7	Dr. Rekha Venkatapur	HOD CSE	Member
8	Dr. M. Umashankar	HOD ME	Member
9	Dr.Vaneeta M	HOD AIML	Member
10	Dr.Deepa S	HOD CSD	Member
11	Dr. Jalaja P	HOD BS&H	Member
12	Dr. Bharathi V	HOD Library	Member
13	Mr. Praveen A	Asst. Professor, ECE Dept	Dept. Coordinator
14	Dr. Saleem Khan	Asst. Professor, ME Dept	Dept. Coordinator
15	Mrs. Geetha R	Asst. Professor, CSE Dept	Dept. Coordinator
16	Mr. Sunil Kumar N	Asst. Professor, BS&H Dept	Dept. Coordinator
17	Mrs. Sahana Sharma M	Asst. Professor, AIML Dept	Dept. Coordinator
18	Mrs Sushma A	Asst. Professor, CSD Dept	Dept. Coordinator
19	Mr.Veerappaji.B.Shivanna	Talent Acquisition	Industry
20	Mr.N.G.Raju	Head, Talent Acquisition	Industry
21	Mrs.Swathi K	Alumni	Alumni
22	Mr.Vinay	Alumni	Alumni
23	Disha Shivani	Alumni	Student Coordinator
24	Santosh Hegde	Alumni	Student Coordinator
25	Mr. C.B. Veerabhadraiah	Parent	Parent Coordinator
26	Mr. Ashok Hegde	Parent	Parent Coordinator

IQAC Coordinator

**IQAC Coordinator**  
**K. S. Institute of Technology**  
**BENGALURU - 560 109.**

**PRINCIPAL**  
**K.S. INSTITUTE OF TECHNOLOGY**  
**BENGALURU - 560 109**





# K.S. INSTITUTE OF TECHNOLOGY

No.14, Raghuvanahalli, Kanakapura Main Road, Bangalore - 560109

27-04-2023

## Circular

### IQAC MEETING 3

This is to inform that meeting will be held for all the members of IQAC as per the following details.

**Venue :** CEO Office

**Date :** 28<sup>th</sup> April 2023

**Time :** 03:00 pm

#### The agenda for the meeting are:

To discuss on the following

1. Discussion on External audit format.
2. Preparation of AQAR Report.
3. Preparation of college Annual report.

Any other matters related.

**IQAC Coordinator**

**IQAC Coordinator**  
K. S. Institute of Technology  
BENGALURU - 560 109.

**Principal**  
PRINCIPAL

**K.S. INSTITUTE OF TECHNOLOGY**  
BENGALURU - 560 109.





# K.S. INSTITUTE OF TECHNOLOGY

No.14, Raghuvanahalli, Kanakapura Main Road, Bangalore - 560109

**KSIT**  
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Date: 28/04/2023

## Minutes Of IQAC Committee Meeting 3

Following members attended the meeting on 28<sup>th</sup> April 2023:

Sl.No	Name	Members	Signature
1	Dr. Dilip Kumar K	Chair Person	
2	Dr. K. V. A. Balaji	Management	
3	Dr. Chanda V Reddy	Chief Coordinator	
4	Dr.D. R. Swamy	External Member	
5	Mr. Keshvan Y V	Administrative officer	
6	Dr. P.N. Sudha	Member	
7	Dr. Rekha Venkatapur	Member	
8	Dr. M. Umashankar	Member	
9	Dr.Vaneeta M	Member	
10	Dr.Deepa S. R	Member	
11	Dr. Jalaja P	Member	
12	Dr. Bharathi V	Member	
13	Mr. Praveen A	Dept. Coordinator	
14	Dr. Saleem Khan	Dept. Coordinator	
15	Mrs. Geetha R	Dept. Coordinator	
16	Mr. Sunil Kumar N	Dept. Coordinator	
17	Mrs. Sahana Sharma M	Dept. Coordinator	
18	Mrs Sushma A	Dept. Coordinator	
19	Mr.Veerappaji.B.Shivanna	Industry	
20	Mr.N.G.Raju	Industry	
21	Mrs.Swathi K	Alumni	
22	Mr.Vinay	Alumni	
23	Disha Shivani	Student Coordinator	
24	Santosh Hegde	Student Coordinator	
25	Mr. C.B. Veerabhadraiah	Parent Coordinator	
26	Mr. Ashok Hegde	Parent Coordinator	

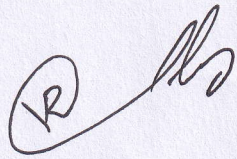
IQAC Coordinator  
K. S. Institute of Technology  
BENGALURU - 560 109.

PRINCIPAL  
K.S. INSTITUTE OF TECHNOLOGY  
BENGALURU - 560 109

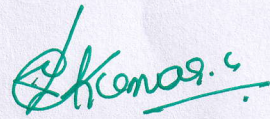


## Discussions on

1. The minutes of previous meeting and action taken report was read and confirmed.
2. External auditing by academic experts from outside college.
3. One to one interaction with the faculty from industry/academic experts.
4. Preparation of 2022-23 AQAR report as per the formats of 2021-22. Criteria coordinators of NAAC were requested to provide data for the same.
5. Preparation of Annual report by IQAC members. All HOD's and committee coordinators were requested to provide data for the same.



**IQAC Coordinator  
K. S. Institute of Technology  
BENGALURU - 560 109.**



**PRINCIPAL  
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# K.S. INSTITUTE OF TECHNOLOGY

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## ACTION TAKEN REPORT

Sl.No.	Subject/Issue	Outcome of discussion	Responsibility
1	Discussion on External audit format.	Audit format was discussed and finalized.	IQAC coordinators, Department HOD's and NBA coordinators.
2	Preparation of AQAR Report.	Discussion on AQAR	IQAC coordinators, and Department HOD's
3	Preparation of college Annual report.	Discussion on Annual ,IQAC MEMBERS WILL PREPARE REPORT	

IQAC Coordinator

IQAC Coordinator  
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# K.S. INSTITUTE OF TECHNOLOGY

No.14, Raghuvanahalli, Kanakapura Main Road, Bangalore - 560109

8-12-2022

## Circular

### IQAC MEETING 2

This is to inform that meeting will be held for all the members of IQAC as per the following details.

**Venue** :CEO Office

**Date** :10<sup>th</sup>December 2022

**Time** : 03:15pm

#### The agenda for the meeting are:

To discuss on the following

1. Discussion on formats of 2021 scheme for 2<sup>nd</sup> year and 2022 scheme for 1<sup>st</sup> year.
2. Discussion on Statutory Committee.

Any other matters related.

**IQAC Coordinator**

**IQAC Coordinator**  
K. S. Institute of Technology  
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**Principal**  
PRINCIPAL

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# K.S. INSTITUTE OF TECHNOLOGY

No.14, Raghuvanahalli, Kanakapura Main Road, Bangalore - 560109

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Date: 10/12/2022

## Minutes Of IQAC Committee Meeting 2

Following members attended the meeting on 10<sup>th</sup> December 2022:

Sl.No	Name	Members	Signature
1	Dr. Dilip Kumar K	Chair Person	
2	Dr. K. V. A. Balaji	Management	
3	Dr. Chanda V Reddy	Chief Coordinator	
4	Dr.D. R. Swamy	External Member	
5	Mr. Keshvan Y V	Administrative officer	
6	Dr. P.N. Sudha	Member	
7	Dr. Rekha Venkatapur	Member	
8	Dr. M. Umashankar	Member	
9	Dr.Vaneeta M	Member	
10	Dr.Deepa S.R	Member	
11	Dr. Jalaja P	Member	
12	Dr. Bharathi V	Member	
13	Mr. Praveen A	Dept. Coordinator	
14	Dr. Saleem Khan	Dept. Coordinator	
15	Mrs. Geetha R	Dept. Coordinator	
16	Mr. Sunil Kumar N	Dept. Coordinator	
17	Mrs. Sahana Sharma M	Dept. Coordinator	
18	Mrs Sushma A	Dept. Coordinator	
19	Mr.Veerappaji.B.Shivanna	Industry	
20	Mr.N.G.Raju	Industry	
21	Mrs.Swathi K	Alumni	
22	Mr.Vinay	Alumni	
23	Disha Shivani	Student Coordinator	
24	Santosh Hegde	Student Coordinator	
25	Mr. C.B. Veerabhadraiah	Parent Coordinator	
26	Mr. Ashok Hegde	Parent Coordinator	

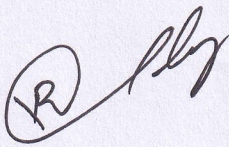
IQAC Coordinator  
K. S. Institute of Technology  
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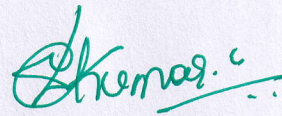


## Discussions on

1. The minutes of previous meeting and action taken report was read and confirmed.
2. Rubrics of integrated lab of 2021 scheme for 2nd year was revised.
3. Formats for Internal assessment question paper and Scheme, Lesson Plan, CO-PO Mapping, slowlearners of 22 scheme for 1st year respectively were confirmed.
4. Members of the statutory committee were reframed by principal under the concern of all HOD's.



**IQAC Coordinator**  
K. S. Institute of Technology  
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No.14, Raghuvanahalli, Kanakapura Main Road, Bangalore – 560109

## ACTION TAKEN REPORT

Sl.No.	Subject/Issue	Outcome of discussion	Responsibility
1	Discussion on formats of 2021 scheme for 2 <sup>nd</sup> year and 2022 scheme for 1 <sup>st</sup> year.	Formats for new schemes are discussed and finalized.	IQAC coordinators, and Department HOD's
2	Discussion on Statutory Committee.	Statutory Committee was formed.	IQAC coordinators, and Department HOD's

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# K.S. INSTITUTE OF TECHNOLOGY

No.14, Raghuvanahalli, Kanakapura Main Road, Bangalore - 560109

23-08-2022

## Circular

### IQAC MEETING 1

This is to inform that meeting will be held for all the members of IQAC as per the following details.

**Venue** : CEO Office

**Date** : 24<sup>th</sup> August 2022

**Time** : 02:00 pm

#### The agenda for the meeting are:

To discuss on the following

1. Internal Audit of various documents and schedule for all departments.
2. Departmental events to be conducted. like Any other matters related.

**IQAC Coordinator**

**IQAC Coordinator**  
K. S. Institute of Technology  
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**Principal**

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# K.S. INSTITUTE OF TECHNOLOGY

No.14, Raghuvanahalli, Kanakapura Main Road, Bangalore - 560109



Date: 24/08/2022

## Minutes Of IQAC Committee Meeting 1

Following members attended the meeting on 24<sup>th</sup> August 2022:

Sl.No	Name	Members	Signature
1	Dr. Dilip Kumar K	Chair Person	
2	Dr. K. V. A. Balaji	Management	
3	Dr. Chanda V Reddy	Chief Coordinator	
4	Dr.D. R. Swamy	External Member	
5	Mr. Keshvan Y V	Administrative officer	
6	Dr. P.N. Sudha	Member	
7	Dr. Rekha Venkatapur	Member	
8	Dr. M. Umashankar	Member	
9	Dr.Vaneeta M	Member	
10	Dr.Deepa S, R	Member	
11	Dr. Jalaja P	Member	
12	Dr. Bharathi V	Member	
13	Mr. Praveen A	Dept. Coordinator	
14	Dr. Saleem Khan	Dept. Coordinator	
15	Mrs. Geetha R	Dept. Coordinator	
16	Mr. Sunil Kumar N	Dept. Coordinator	
17	Mrs. Sahana Sharma M	Dept. Coordinator	
18	Mrs Sushma A	Dept. Coordinator	
19	Mr.Veerappaji.B.Shivanna	Industry	
20	Mr.N.G.Raju	Industry	
21	Mrs.Swathi K	Alumni	
22	Mr.Vinay	Alumni	
23	Disha Shivani	Student Coordinator	
24	Santosh Hegde	Student Coordinator	
25	Mr. C.B. Veerabhadraiah	Parent Coordinator	
26	Mr. Ashok Hegde	Parent Coordinator	

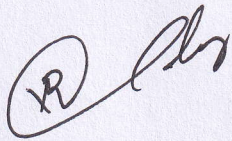
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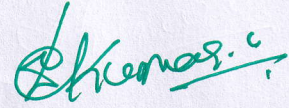


### Discussions on

1. The minutes of previous meeting and action taken report was read and confirmed.
2. Course and personal file of all faculties from respective department will be verified by external member of other department along with IQAC Coordinator.
3. Respective HOD's are responsible for conducting the audit as per convenience.
4. Conducting the departmental events mentioned in the calendar of events with tentative dates.
5. Conducting college level events such as technical related FDP by CSE and ECE, State level Sentinel Hackathon by CSE, Marathon by IEEE ECE, and Project exhibition OF all departments,



IQAC Coordinator  
K. S. Institute of Techno  
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## ACTION TAKEN REPORT

Sl.No.	Subject/Issue	Outcome of discussion	Responsibility
1	Internal Audit of various documents and schedule for all departments.	Departmental and NBA files to be audited.	IQAC coordinators, Department HOD's and NBA coordinators.
2	Departmental events to be conducted.	Minimum two workshops, six technical seminars, Project exhibition and Paper presentation.	IQAC coordinators, and Department HOD's

IQAC Coordinator

IQAC Coordinator  
K. S. Institute of Technology,  
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# K.S. INSTITUTE OF TECHNOLOGY, BANGALORE - 560109



## IQAC MEMBERS - 2021-22

Sl.No	Name	Designation	Members	Signature
1	Dr. Dilip Kumar K	Principal	Chair Person	
2	Dr. K. V. A. Balaji	C. E. O.	Management	
3	Dr. Chanda V Reddy	Professor	Chief Coordinator	
4	Dr.D.R.Swamy	Dean Research, KSSIT	External Member - Nominee from local	
5	Mr.Keshvan Y V	Manager	Administrative	
6	Dr. Ram P Rustagi	HOD AIML	Member	
7	Dr. P.N. Sudha	HOD ECE	Member	
8	Dr. Rekha Venkatapur	HOD CSE	Member	
9	Dr. M. Umashankar	HOD ME	Member	
10	Dr. Jalaja P	HOD BS&H	Member	
11	Dr. Bharathi V	HOD Library	Member	
12	Mr. Praveen A	Asst. Professor, ECE	Dept. Coordinator	
13	Dr. Saleem Khan	Asst. Professor, ME	Dept. Coordinator	
14	Mrs. Geetha R	Asst. Professor, CSE	Dept. Coordinator	
15	Mr. Sunil Kumar N	Asst. Professor,	Dept. Coordinator	
16	Mr. Krupesha D	Asst. Professor,	Dept. Coordinator	
17	Mr.Veerappaji.B.Shivanna	Talent Acquisition	Industry	
18	Mr.N.G.Raju	Head, Talent	Industry	
19	Mrs.Swathi K	Alumni	Alumni	
20	Mr.Vinay	Alumni	Alumni	
21	Shreya V Dev	Alumni	Student Coordinator	
22	Srinivas S	Alumni	Student Coordinator	
23	Mr. Vasudevachar C	Parent	Parent Coordinator	
24	Mr. H S Suresh	Parent	Parent Coordinator	

IQAC Coordinator

**IQAC Coordinator**  
K. S. Institute of Technology  
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# K.S. INSTITUTE OF TECHNOLOGY

No.14, Raghuvanahalli, Kanakapura Main Road, Bangalore - 560109

27-04-2022

## Circular

### IQAC MEETING 3

This is to inform that meeting will be held for all the members of IQAC as per the following details.

**Venue** : CEO Office

**Date** : 28<sup>th</sup> April 2022

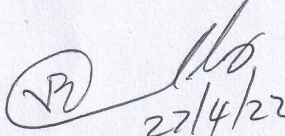
**Time** : 03:00 pm

#### The agenda for the meeting are:

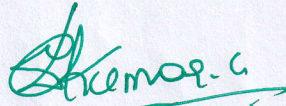
To discuss on the formats of

1. Discussion on various assignments
2. Slow learners and Course end survey formats.

Any other matters related.

  
27/4/22  
**IQAC Coordinator**

**IQAC Coordinator**  
K. S. Institute of Technology  
BENGALURU - 560 109.



**Principal**  
PRINCIPAL  
K.S. INSTITUTE OF TECHNOLOGY  
BENGALURU - 560 109.





# K.S. INSTITUTE OF TECHNOLOGY

No.14, Raghuvanahalli, Kanakapura Main Road, Bangalore - 560109



Date: 28/04/2022

## Minutes Of IQAC Committee Meeting 3

Following members attended the meeting on 28<sup>th</sup> April 2022:

Sl.No	Name	Members	Signature
1	Dr. Dilip Kumar K	Chair Person	
2	Dr.K.V.A.Balaji	Management	
3	Dr.Chanda V Reddy	Chief Coordinator	
4	Dr.D.R.Swamy	External Member	
5	Mr.Keshvan Y V	Administrative officer	
6	Dr. Ram P Rustagi	Member	
7	Dr. P.N. Sudha	Member	
8	Dr. Rekha Venkatapur	Member	
9	Dr. M.Umashankar	Member	
10	Dr. Jalaja P	Member	
11	Dr. Bharathi V	Member	
12	Mr.Praveen A	Dept. Coordinator	
13	Dr. Saleem Khan	Dept. Coordinator	
14	Mrs. Geetha R	Dept. Coordinator	
15	Mr. Sunil Kumar N	Dept. Coordinator	
16	Mr. Krupesha D	Dept. Coordinator	
17	Mr.Veerappaji.B.Shivanna	Industry	
18	Mr.N.G.Raju	Industry	
19	Mrs.Swathi K	Alumni	
20	Mr.Vinay	Alumni	
21	Shreya V Dev	Student Coordinator	
22	Srinivas S	Student Coordinator	
23	Mr. Vasudevachar C	Parent Coordinator	
24	Mr. H S Suresh	Parent Coordinator	

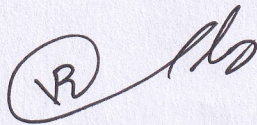
**IQAC Coordinator**  
K. S. Institute of Technology  
BENGALURU - 560 109.

**PRINCIPAL**  
K.S. INSTITUTE OF TECHNOLOGY  
BENGALURU - 560 109



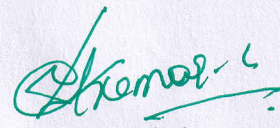
## Discussions on

1. The minutes of previous meeting and action taken report was read and confirmed.
2. As per NBA feedback different types of assignment formats was finalised.
3. Preparation of 2021-22 AQAR report as per the formats of 2020-21. Criteria coordinators of NAAC were requested to provide data for the same.
4. Preparation of Annual report by IQAC members. All HOD's and committee coordinators were requested to provide data for the same.



**IQAC COORDINATOR**

**IQAC Coordinator  
K. S. Institute of Technology  
BENGALURU - 560 109.**



**PRINCIPAL  
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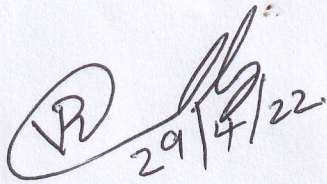
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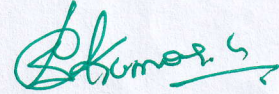
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## ACTION TAKEN REPORT

Sl.No.	Subject/Issue	Outcome of discussion	Responsibility
1	Discussion on various assignments	As per NBA feedback the assignments of different formats were discussed and finalized.	IQAC coordinators, Department HOD's and NBA coordinators.
2	Slow learners and Course end survey formats.	Finalized with a format considering all the constraints.	IQAC coordinators, and Department HOD's

  
29/4/22

*IQAC Coordinators*  
**IQAC Coordinator**  
K. S. Institute of Technology  
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Principal  
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# K.S. INSTITUTE OF TECHNOLOGY

No.14, Raghuvanahalli, Kanakapura Main Road, Bangalore - 560109

03-01-2022

## Circular

### IQAC MEETING 2

This is to inform that meeting will be held for all the members of IQAC as per the following details.

**Venue** : CEO Office

**Date** : 4<sup>th</sup> January 2022

**Time** : 03:00 pm

#### The agenda for the meeting are:

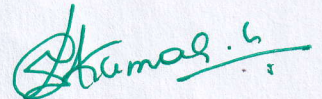
To discuss on

1. Pre-requisite for Internal tests.
2. Discussion on formats for Lesson Plan and CO-PO Mapping for 2021 scheme.

Any other matters related.

  
3/1/22  
IQAC Coordinator

**IQAC Coordinator**  
K. S. Institute of Technology  
BENGALURU - 560 109.



**Principal**  
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# K.S. INSTITUTE OF TECHNOLOGY

No.14, Raghuvanahalli, Kanakapura Main Road, Bangalore - 560109



Date: 04/01/2022

## Minutes Of IQAC Committee Meeting 2

Following members attended the meeting on 4<sup>th</sup> January 2022:

Sl.No	Name	Members	Signature
1	Dr. Dilip Kumar K	Chair Person	
2	Dr.K.V.A.Balaji	Management	
3	Dr.Chanda V Reddy	Chief Coordinator	
4	Dr.D.R.Swamy	External Member	
5	Mr.Keshvan Y V	Administrative officer	
6	Dr. Ram P Rustagi	Member	
7	Dr. P.N. Sudha	Member	
8	Dr. Rekha Venkatapur	Member	
9	Dr. M.Umashankar	Member	
10	Dr. Jalaja P	Member	
11	Dr. Bharathi V	Member	
12	Mr.Praveen A	Dept. Coordinator	
13	Dr. Saleem Khan	Dept. Coordinator	
14	Mrs. Geetha R	Dept. Coordinator	
15	Mr. Sunil Kumar N	Dept. Coordinator	
16	Mr. Krupesha D	Dept. Coordinator	
17	Mr.Veerappaji.B.Shivanna	Industry	
18	Mr.N.G.Raju	Industry	
19	Mrs.Swathi K	Alumni	
20	Mr.Vinay	Alumni	
21	Shreya V Dev	Student Coordinator	
22	Srinivas S	Student Coordinator	
23	Mr. Vasudevachar C	Parent Coordinator	
24	Mr. H S Suresh	Parent Coordinator	

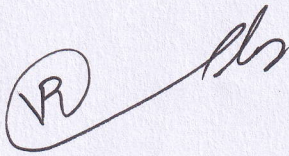
*IQAC Coordinators*  
**IQAC Coordinator**  
K. S. Institute of Technology  
BENGALURU - 560 109.

**PRINCIPAL**  
K.S. INSTITUTE OF TECHNOLOGY  
BENGALURU - 560 109



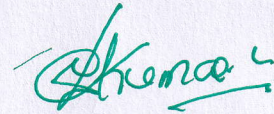
## Discussions on

1. The minutes of previous meeting and action taken report was read and confirmed.
2. Process of conducting Internal test and marks allocation along with blue book front page was finalized.
3. Formats for Internal assessment question paper and Scheme, Lesson Plan, CO-PO Mapping for 2021 scheme.
4. Increase the number of papers publishing in SCI/SCIE/Scopus Indexed journals to. All HOD's were informed to convey to their faculty members to do the same.



**IQAC COORDINATOR**

**IQAC Coordinator  
K. S. Institute of Technology  
BENGALURU - 560 109.**



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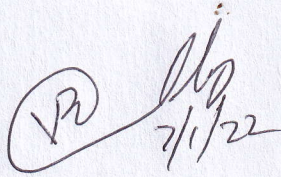
**KSIT**  
K.S. INSTITUTE OF TECHNOLOGY

# K.S. INSTITUTE OF TECHNOLOGY

No.14, Raghuvanahalli, Kanakapura Main Road, Bangalore – 560109

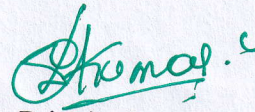
## ACTION TAKEN REPORT

Sl.No.	Subject/Issue	Outcome of discussion	Responsibility
1	Pre requisite for Internal test.	As per new scheme (2021) the internal marks allotment and blue book front page were designed and finalized.	IQAC coordinator and Department HOD's
2	Discussion on Lesson plan and CO-PO Mapping for the academic year 2021 scheme.	Finalized format for lesson plan and CO-PO mapping is done and approved by all the members.	Department HOD's and Faculties

  
7/1/22

*IQAC Coordinator*

**IQAC Coordinator**  
**K. S. Institute of Technology**  
**BENGALURU - 560 109.**



Principal

PRINCIPAL

**K.S. INSTITUTE OF TECHNOLOGY**  
**BENGALURU - 560 109.**





**K.S. INSTITUTE OF TECHNOLOGY**  
**BENGALURU - 560109**

Ref : KSIT/Com/2021-2022

Date: 17.09.2021

**CIRCULAR**

This is to inform that IQAC committee meeting will be held on 20.09.2021 at 10.30 AM in CEO chamber. The members are requested to attend the same.

**AGENDA:**

1. To discuss about NBA Inspection.
2. To discuss about academics.
3. To discuss about SOP released by University for the commencement of B.E higher semester classes.
4. Any other matters.

Dr. CHANDA V REDDY  
Co – ordinator, IQAC Committee

**IQAC Coordinator**  
**K. S. Institute of Technolog.**  
**BENGALURU - 560 109.**

Dr. DILIP KUMAR K

**PRINCIPAL**  
**K.S. INSTITUTE OF TECHNOLOGY**  
**BENGALURU - 560 109**

Information to: All members.





# K.S. INSTITUTE OF TECHNOLOGY

BENGALURU - 560109

Date: 20.09.2021

## Minutes of IQAC Committee Meeting

Following members attended the meeting:

Sl.No	Name	Members	Signature
1	Dr. Dilip Kumar K	Chair Person	
2	Dr.K.V.A.Balaji	Management	
3	Dr.Chanda V Reddy	Chief	
4	Dr.D.R.Swamy	External Member	
5	Mr.Keshvan Y V	Administrative officer	
6	Dr. Rekha Venkatapur	Member	
7	Dr. P.N. Sudha	Member	
8	Dr. M Umashankar	Member	
9	Dr. Dayananda R B	Member	
10	Dr. Jalaja P	Member	
11	Dr. Bharathi V	Member	
12	Mr.Praveen A	Dept.Co-ordinator	
13	Dr. Saleem Khan	Dept.Co-ordinator	
14	Mrs.Geetha R	Dept.Co-ordinator	
15	Mr. Sunil Kumar N	Dept. Co-ordinaror	
16	Mr.Veerappaji.B.Shivanna	Industry	
17	Mr.N.G.Raju	Industry	
18	Mrs.Swathi K	Alumni	
19	Mr.Vinay	Alumni	
20	Shreya V Dev	Student Coordinator	
21	Srinivas S	Student Coordinator	
22	Vasudevachar C	Parent Coordinator	
23	H S Suresh	Parent Coordinator	

IQAC Coordinator

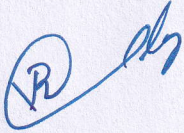
**IQAC Coordinator**  
K. S. Institute of Technology  
BENGALURU - 560 109.

PRINCIPAL  
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BENGALURU - 560 109.



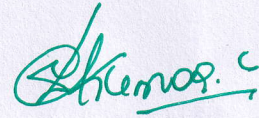
**Discussions on**

1. The minutes of previous meeting and action taken report was read and confirmed.
2. NBA files of all departments will be verified by external member along with IQAC Coordinator.
3. Respective HOD's are responsible for conducting the verification as per convenience.
4. SOP released by the university was directed to Covid task force to follow strictly for commencement of higher semester classes.
5. Attending courses such as FDPs, workshops, and webinars for all the department faculty members and students in reputed colleges.



**IQAC COORDINATOR.**

**IQAC Coordinator  
K. S. Institute of Technology  
BENGALURU - 560 109.**



**PRINCIPAL  
K.S. INSTITUTE OF TECHNOLOGY  
BENGALURU - 560 109.**





**K.S. INSTITUTE OF TECHNOLOGY**  
**BENGALURU - 560109**

**ACTION TAKEN REPORT**

Sl. No.	Subject/Issue	Outcome of discussion	Responsibility
1	NBA Inspection.	IQAC & NBA Co-ordinator will be visiting all the departments to verify documents.	Dr. Chanda V Reddy Dr. P N Sudha
2	Academics.	All department heads are decide to made arrangements for the commencement of higher semester classes.	All Department HOD's
3	SOP released by University for the commencement of B.E higher semester classes.	Covid taskforce co-ordinator was informed to make necessary arrangements as per SOP.	Dr. Sureka B

*IR*  
*21/9/2021*

*IQAC Coordinator*  
**IQAC Coordinator**  
**K. S. Institute of Technology**  
**BENGALURU - 560 109.**

*Dhuma. G*  
Dr. DILIP LUMAR K

**PRINCIPAL**  
**K.S. INSTITUTE OF TECHNOLOGY**  
**BENGALURU - 560 109**





**K.S. INSTITUTE OF TECHNOLOGY, BANGALORE - 560109**

**IQAC MEMBERS - 2020-21**

Sl.No	Name	Designation	Members
1	Dr. Dilip Kumar K	Principal	Chair Person
2	Dr. K. V. A. Balaji	C. E. O.	Management Representative
3	Dr. Chanda V Reddy	Professor	Chief Coordinator
4	Dr.D.R.Swamy	Dean Research, JSSIT	External Member - Nominee from local society
5	Mr.Keshvan Y V	Manager	Administrative officer
6	Dr. Ram P Rustagi	HOD AIML	Member
7	Dr. P.N. Sudha	HOD ECE	Member
8	Dr. Rekha Venkatapur	HOD CSE	Member
9	Dr. M. Umashankar	HOD ME	Member
10	Dr. Jalaja P	HOD BS&H	Member
11	Dr. Bharathi V	HOD Library	Member
12	Mr. Praveen A	Asst. Professor, ECE Dept	Dept. Coordinator
13	Dr. Saleem Khan	Asst. Professor, ME Dept	Dept. Coordinator
14	Mrs. Geetha R	Asst. Professor, CSE Dept	Dept. Coordinator
15	Mr. Sunil Kumar N	Asst. Professor, BS&H Dept	Dept. Coordinator
16	Mr. Krupesha D	Asst. Professor, AIML Dept	Dept. Coordinator
17	Mr.Veerappaji.B.Shivanna	Talent Acquisition	Industry
18	Mr.N.G.Raju	Head, Talent Acquisition	Industry
19	Mrs.Swathi K	Alumni	Alumni
20	Mr.Vinay	Alumni	Alumni
21	Shreya V Dev	Alumni	Student Coordinator
22	Srinivas S	Alumni	Student Coordinator
23	Mr. Vasudevachar C	Parent	Parent Coordinator
24	Mr. H S Suresh	Parent	Parent Coordinator

**PRINCIPAL**  
**K.S. INSTITUTE OF TECHNOLOGY**  
**BENGALURU - 560 109**





K.S. INSTITUTE OF TECHNOLOGY, BANGALORE - 560109  
IQAC MEMBERS KIST OF 2020-21(REVISED LIST)

Sl.No	Name of the Member	Designation	Category
1	Dr.K.V.A.Balaji	CEO & Principal	<i>Chair Person and</i> Management Representative
2	Dr.Dayananda R B	Professor	Chief Coordinator/Director
3	Dr.D.R.Swamy	Dean Research, JSSIT	Nominee from local society
4	Mr.Keshvan	Manager	Administrative officer
5	Dr. Rekha Venkatapur	HOD CSE	Member
6	Dr. P.N. Sudha	HOD ECE	Member
7	Dr. K. Rama Narasimha	HOD ME	Member
8	Prof. Chanda V Reddy	HOD TCE	Member
9	Mr. Sunil Kumar N	HOD BS&H	Member
10	Dr. Bharathi V	HOD Library	Member
11	Mr. Pradeep K R	Asst.Professor,CSE Dept	Coordinator
12	Mr. Praveen A	Asst.Professor,ECE Dept	Coordinator
13	Mrs. Sreesudha N	Asst.Professor,ME Dept	Coordinator
14	Mrs. Devika B	Asst.Professor,TCE Dept	Coordinator
15	Mr. Vidyaranya Kollipal	Associate Vice President & Lead, Mphasis Limited.	Member from Industry
16	Mr. N. G. Raju	Head, Talent Acquisition	Member from Industry
17	Mrs. Swathi K	Alumni	Member
18	Mr. Vinay	Alumni	Member
19	Mr. Shreyas V Dev	Student	Member
20	Mr. Srinivas S	Student	Member
21	Mr. Vasudevachar C	Parent	Member
22	Mr. H. S. Suresh	Parent	Member

PRINCIPAL  
K.S. INSTITUTE OF TECHNOLOGY  
BENGALURU - 560 109





**K.S. INSTITUTE OF TECHNOLOGY**  
**BENGALURU - 560109**

Ref : KSIT/Com/2021-2022

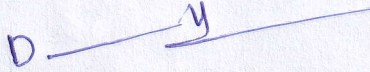
Date: 22.03.2021

**CIRCULAR**

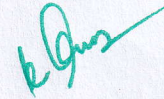
This is to inform that IQAC committee meeting will be held on 24.03.2021 at 10.30 AM in CEO chamber. The members are requested to attend the same.

**AGENDA:**

1. To discuss about academics.
2. To discuss about online FDP.
3. Any other matters.



Dr. DAYANANDA R B  
Co - ordinator, IQAC Committee



Dr. K V A Balaji  
PRINCIPAL  
K.S. INSTITUTE OF TECHNOLOGY  
BENGALURU - 560 109.

Information to: All members.





**K.S. INSTITUTE OF TECHNOLOGY**  
**BENGALURU - 560109**

Date: 24.03.2021

**Minutes of IQAC Committee Meeting**

Following members attended the meeting:

Sl.No	Name	Members	Signature
1	Dr.K.V.A.Balaji	Chair Person & Management	
2	Dr.Dayananda R B	Chief	
3	Dr.D.R.Swamy	External Member	
4	Mr.Keshvan Y V	Administrative officer	
5	Dr. Rekha Venkatapur	Member	
6	Dr. P.N. Sudha	Member	
7	Mr. M Umashankar	Member	
8	Dr. Chanda V reddy	Member	
9	Mr. Sunil Kumar N	Member	
10	Dr. Bharathi V	Member	
11	Mr.Praveen A	Dept.Co-ordinator	
12	Ms. Sreesudha N	Dept.Co-ordinator	
13	Ms. Devika B	Dept. Co-ordinaror	
14	Mr.Veerappaji.B.Shivanna	Industry	
15	Mr.N.G.Raju	Industry	
16	Mrs.Swathi K	Alumni	
17	Mr.Vinay	Alumni	
18	Shreya V Dev	Student Coordinator	
19	Srinivas S	Student Coordinator	
20	Vasudevachar C	Parent Coordinator	
21	H S Suresh	Parent Coordinator	

DR. DAYANANDA R B  
Co-ordinator, IQAC Committee

PRINCIPAL  
K.S. INSTITUTE OF TECHNOLOGY  
BENGALURU - 560 109.





**K.S. INSTITUTE OF TECHNOLOGY**  
**BENGALURU - 560109**

**ACTION TAKEN REPORT**

Sl. No.	Subject/Issue	Outcome of discussion	Responsibility
1	Academics.	Practical's were supposed to be conducted in offline and Theory subjects were continued in online.	All Department HOD's
2	online FDP	5 day FDP is supposed to be conducted by this month end under ISTE.	ECE HOD

*D* *M*  
**DR. DAYANANDA R B**  
Co-ordinator, IQAC Committee

*K V A Balaji*  
**Dr. K V A BALAJI**  
PRINCIPAL  
**K.S. INSTITUTE OF TECHNOLOGY**  
BENGALURU - 560 109.





**K.S. INSTITUTE OF TECHNOLOGY**  
**BENGALURU - 560109**

Ref : KSIT/Com/2020-2021

Date: 24.06.2020

**CIRCULAR**

This is to inform that IQAC committee meeting will be held on 26.06.2020 at 3.00 PM in CEO chamber. The members are requested to attend the same.

**AGENDA:**

1. To discuss about online classes.
2. To discuss about taking up online courses for both faculties & students.
3. Any other matters.

Dr. DAYANANADA R B  
Co - ordinator, IQAC Committee

Dr. T V GOVINDA RAJU  
PRINCIPAL  
K.S. INSTITUTE OF TECHNOLOGY  
BENGALURU - 560 109.

Information to: All members.





# K.S. INSTITUTE OF TECHNOLOGY

No.14, Raghuvanahalli, Kanakapura Main Road, Bangalore - 560109

26.06.2020

## Minutes of IQAC Committee Meeting

Following members attended the meeting:

Sl.No	Name	Members	Signature
1	Dr. T.V. Govinda Raju	Chair Person	
2	Dr.K.V.A.Balaji	Management Representative	
3	Dr.Dayananda R B	Chief Coordinator/Director	
4	Dr.D.R.Swamy	External Member	
5	Mr.Keshvan Y V	Administrative officer	
6	Dr. Rekha Venkatapur	Member	
7	Dr. P.N. Sudha	Member	
8	Dr. K. Rama Narasimha	Member	
9	Prof. Chanda V Reddy	Member	
10	Dr. Jaya Kumar K R	Member	
11	Dr. Bharathi V	Member	
12	Mr.Pradeep K R	Dept.Coordinator	
13	Mr.Praveen A	Dept.Coordinator	
14	Mrs.Sreesudha N	Dept.Coordinator	
15	Mrs.Devika B	Dept.Coordinator	
16	Mr.Veerappaji.B.Shivanna	Industry	
17	Mr.N.G.Raju	Industry	
18	Mrs.Swathi K	Alumni	
19	Mr. Vinay	Alumni	
20	Junaid Khan	Student Coordinator	
21	Akshatha Shenoy U	Student Coordinator	
22	Mr. Murthy K N A	Parent Coordinator	
23	Mr. Javeed Pasha	Parent Coordinator	

IQAC Coordinator

Principal

26.6.20  
PRINCIPAL  
K.S. INSTITUTE OF TECHNOLOGY  
BENGALURU - 560 109.





**KSIT**  
K.S. INSTITUTE OF TECHNOLOGY

# K.S. INSTITUTE OF TECHNOLOGY

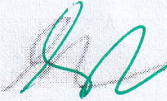
BENGALURU - 560109

## ACTION TAKEN REPORT

Sl. No.	Subject/Issue	Outcome of discussion	Responsibility
1	Online classes.	Online classes are to be conducted using Licensed MS Teams..	Dr. Ram Rustagi
2	taking up online courses for both faculties & students	Faculties and Students were suggested to take NPTL & Coursera Certified Courses.	All Department HOD's

D.            H

DY. DAYANANDA R B  
Co-ordinator, IQAC committee

  
28.6.20  
Dr. T V Govinda Raju

PRINCIPAL  
K.S. INSTITUTE OF TECHNOLOGY  
BENGALURU - 560 109. -





# K.S. INSTITUTE OF TECHNOLOGY

No.14, Raghuvanahalli, Kanakapura Main Road, Bangalore - 560109

IQAC/2019-20

10-03-2020

## Circular

### IQAC MEETING 3

This is to inform that meeting will be held for all the members of IQAC as per the following details.

**Venue** : Old Board room

**Date** : 11.03.2020

**Time** : 3:15 PM

#### The agenda for the meeting are:

- To briefly discuss about development programs for teaching faculties.
- To enhance the Research culture activities to be carried out.

IQAC Coordinator

Copy to:

All Members:

Principal

PRINCIPAL  
K.S. INSTITUTE OF TECHNOLOGY  
BENGALURU - 560 109.





# K.S. INSTITUTE OF TECHNOLOGY

No.14, Raghuvanahalli, Kanakapura Main Road, Bangalore - 560109

11-03-2020

## MINUTES OF THE MEETING 3

A meeting of all the members of IQAC was convened on 11<sup>th</sup> March 2020 at 02:00PM, old board room, KSIT Bangalore.

Following members attended the meeting:

Sl.No	Name	Members	Signature
1	Dr. T.V. Govinda Raju	Chair Person	
2	Dr.K.V.A.Balaji	Management Representative	
3	Dr.Dayananda R B	Chief Coordinator/Director	
4	Dr.D.R.Swamy	External Member	
5	Mr.Keshvan Y V	Administrative officer	
6	Dr. Rekha Venkatapur	Member	
7	Dr. P.N. Sudha	Member	
8	Dr. K. Rama Narasimha	Member	
9	Prof. Chanda V Reddy	Member	
10	Dr. Jaya Kumar K R	Member	
11	Dr. Bharathi V	Member	
12	Mr.Pradeep K R	Dept.Coordinator	
13	Mr.Praveen A	Dept.Coordinator	
14	Mrs.Sreesudha N	Dept.Coordinator	
15	Mrs.Devika B	Dept.Coordinator	
16	Mr.Veerappaji.B.Shivanna	Industry	
17	Mr.N.G.Raju	Industry	
18	Mrs.Swathi K	Alumni	
19	Mr.Vinay	Alumni	
20	Junaid Khan	Student Coordinator	
21	Akshatha Shenoy U	Student Coordinator	
22	Mr. Murthy K N A	Parent Coordinator	
23	Mr. Javeed Pasha	Parent Coordinator	

IQAC Coordinator

11.3.20  
Principal

PRINCIPAL  
K.S. INSTITUTE OF TECHNOLOGY  
BENGALURU - 560 109.



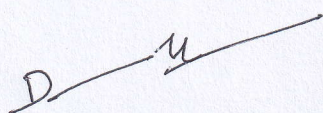


# K.S. INSTITUTE OF TECHNOLOGY

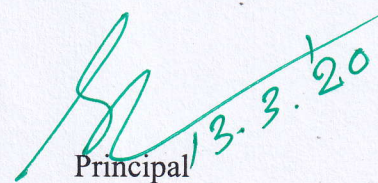
No.14, Raghuvanahalli, Kanakapura Main Road, Bangalore – 560109

## ACTION TAKEN REPORT

Sl.No.	Subject/Issue	Outcome of discussion	Responsibility
1	Development programs for teaching faculties and students	<p>It was insisted that all the faculty member should take up a NPTEL course.</p> <p>Mentor should see that all the students take up at least one NPTEL course.</p> <p>Mentors were asked to identify and give real time problems to students as their projects.</p>	Faculties and Mentors
2	To enhance the Research culture activities to be carried out.	All HOD's are decided to plan workshops on IPR. It is decided to encourage the faculties to apply for various research agencies for funding and also for publications of research articles in reputed journals.	Department HOD's



IQAC Coordinator

  
Principal

PRINCIPAL

K.S. INSTITUTE OF TECHNOLOGY  
BENGALURU - 560 109.





# K.S. INSTITUTE OF TECHNOLOGY

No.14, Raghuvanahalli, Kanakapura Main Road, Bangalore - 560109

IQAC/2019-20

06-11-2019

## Circular

### IQAC MEETING 2

This is to inform that meeting will be held for all the members of IQAC as per the following details.

**Venue** : Old Board room

**Date** : 07.11.2019

**Time** : 03:00 PM

#### The agenda for the meeting are:

- To discuss on NBA SAR Submission.
- To briefly discuss about academic development programs.
- To discuss the method for conducting internal and external academic audit.

IQAC Coordinator

Copy to:

All Members:

Principal

PRINCIPAL  
K.S. INSTITUTE OF TECHNOLOGY  
BENGALURU - 560 109.





# K.S. INSTITUTE OF TECHNOLOGY

No.14, Raghuvanahalli, Kanakapura Main Road, Bangalore - 560109

07-11-2019

## MINUTES OF THE MEETING 2

A meeting of all the members of IQAC was convened on 7th November 2019 at 02:00PM, old board room, KSIT Bangalore.

Following members attended the meeting:

Sl.No	Name	Members	Signature
1	Dr. T.V. Govinda Raju	Chair Person	
2	Dr.K.V.A.Balaji	Management Representative	
3	Dr.Dayananda R B	Chief Coordinator/Director	
4	Dr.D.R.Swamy	External Member	
5	Mr.Keshvan Y V	Administrative officer	
6	Dr. Rekha Venkatapur	Member	
7	Dr. P.N. Sudha	Member	
8	Dr. K. Rama Narasimha	Member	
9	Prof. Chanda V Reddy	Member	
10	Dr. Jaya Kumar K R	Member	
11	Dr. Bharathi V	Member	
12	Mr.Pradeep K R	Dept.Coordinator	
13	Mr.Praveen A	Dept.Coordinator	
14	Mrs.Sreesudha N	Dept.Coordinator	
15	Mrs.Devika B	Dept.Coordinator	
16	Mr.Veerappaji.B.Shivanna	Industry	
17	Mr.N.G.Raju	Industry	
18	Mrs.Swathi K	Alumni	
19	Mr.Vinay	Alumni	
20	Junaid Khan	Student Coordinator	
21	Akshatha Shenoy U	Student Coordinator	
22	Mr. Murthy K N A	Parent Coordinator	
23	Mr. Javeed Pasha	Parent Coordinator	

IQAC Coordinator

Principal

PRINCIPAL  
K.S. INSTITUTE OF TECHNOLOGY  
BENGALURU - 560 109.









# K.S. INSTITUTE OF TECHNOLOGY

No.14, Raghuvanahalli, Kanakapura Main Road, Bangalore - 560109

IQAC/2019-20

19-08-2019

## Circular

### IQAC MEETING 1

This is to inform that meeting will be held for all the members of IQAC as per the following details.

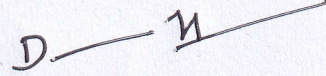
**Venue** : Old Board room

**Date** : 21.08.2019

**Time** : 02:00 PM

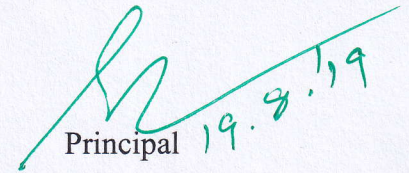
#### The agenda for the meeting are:

- To discuss on criteria wise verification of NBA SAR.
- To briefly discuss about the post NAAC analysis along with suggestions and recommendations
- To discuss the overall analysis of AQAR submission.

  
IQAC Coordinator

Copy to:

All Members:

  
Principal 19.8.19  
PRINCIPAL  
K.S. INSTITUTE OF TECHNOLOGY  
BENGALURU - 560 109.





# K.S. INSTITUTE OF TECHNOLOGY

No.14, Raghuvanahalli, Kanakapura Main Road, Bangalore - 560109

21-08-2019

## MINUTES OF THE MEETING 1

A meeting of all the members of IQAC was convened on 21<sup>st</sup> August 2019 at 02:00PM, old board room, KSIT Bangalore.

Following members attended the meeting:

Sl.No	Name	Members	Signature
1	Dr. T.V. Govinda Raju	Chair Person	
2	Dr.K.V.A.Balaji	Management Representative	
3	Dr.Dayananda R B	Chief Coordinator/Director	
4	Dr.D.R.Swamy	External Member	
5	Mr.Keshvan Y V	Administrative officer	
6	Dr. Rekha Venkatapur	Member	
7	Dr. P.N. Sudha	Member	
8	Dr. K. Rama Narasimha	Member	
9	Prof. Chanda V Reddy	Member	
10	Dr. Jaya Kumar K R	Member	
11	Dr. Bharathi V	Member	
12	Mr.Pradeep K R	Dept.Coordinator	
13	Mr.Praveen A	Dept.Coordinator	
14	Mrs.Sreesudha N	Dept.Coordinator	
15	Mrs.Devika B	Dept.Coordinator	
16	Mr.Veerappaji.B.Shivanna	Industry	
17	Mr.N.G.Raju	Industry	
18	Mrs.Swathi K	Alumni	
19	Mr.Vinay	Alumni	
20	Junaid Khan	Student Coordinator	
21	Akshatha Shenoy U	Student Coordinator	
22	Mr. Murthy K N A	Parent Coordinator	
23	Mr. Javeed Pasha	Parent Coordinator	

IQAC Coordinator

Principal  
21.8.19  
K.S. INSTITUTE OF TECHNOLOGY  
BENGALURU - 560 109.



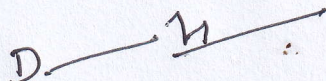


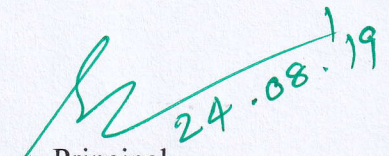
# K.S. INSTITUTE OF TECHNOLOGY

No.14, Raghuvanahalli, Kanakapura Main Road, Bangalore – 560109

## ACTION TAKEN REPORT

Sl.No.	Subject/Issue	Outcome of discussion	Responsibility
1	Criteria wise verification of NBA SAR.	Individually all the criterion Incharge of NBA were interacted with the fellow members of the NBA team and submitted plan of action to NBA Coordinators.	NBA Coordinator and its Department coordinators.
2	Post NAAC analysis along with suggestions and recommendations.	A rigorous discussion is made on suggestions and recommendations given by Peer team members for overall development of Institution.	NAAC Coordinators

  
IQAC Coordinator

  
Principal  
24.08.19

PRINCIPAL  
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# K.S. INSTITUTE OF TECHNOLOGY

No.14, Raghuvanahalli, Kanakapura Main Road, Bangalore - 560109

06-04-2019

## Circular

### IQAC MEETING 5

This is to inform that meeting will be held for all the members of IQAC as per the following details.

**Venue** : Old Board room

**Date** : 08.04.2019

**Time** : 04:00 PM

#### The agenda for the meeting are:

- 5.1 Confirmation of previous minutes of meeting.
- 5.2 Preparedness of the documents for the NAAC Inspection.
- 5.3 Evaluation of IQAC file
- 5.4 Any other issues with the permission of the chair.

Copy to:

All Members:

*[Handwritten signature]*  
6.4.2019

Principal

**PRINCIPAL**

**K.S. INSTITUTE OF TECHNOLOGY  
BENGALURU - 560 109**





# K.S. INSTITUTE OF TECHNOLOGY

No.14, Raghuvanahalli, Kanakapura Main Road, Bangalore - 560109

08-04-2019

## MINUTES OF THE MEETING 5

A meeting of all the members of IQAC was convened on 08<sup>th</sup> April 2019 at 04:00PM, old board room, KSIT Bangalore.

Following members attended the meeting:

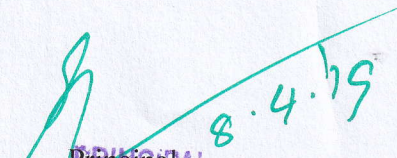
Sl.No	Name	Members	Signature
1	Dr. T.V. Govinda Raju	Chair Person	
2	Dr.K.V.A.Balaji	Management Representative	
3	Dr.Dayanand R B	Chief Coordinator/Director	
4	Dr.D.R.Swamy	External Member	
5	Mr.Keshvan Y V	Administrative officer	
6	Dr. Rekha Venkatapur	Member	
7	Dr. P.N. Sudha	Member	
8	Dr. K. Rama Narasimha	Member	
9	<del>Dr.</del> Chanda V Reddy	Member	
10	Dr. Jaya Kumar K R	Member	
11	Dr. Bharathi V	Member	
12	Mr.Pradeep K R	Dept.Coordinator	
13	Mr.Praveen A	Dept.Coordinator	
14	Mrs.Sreesudha N	Dept.Coordinator	
15	Mrs.Devika B	Dept.Coordinator	
16	Mr.Veerappaji.B.Shivanna	Industry	
17	Mr.N.G.Raju	Industry	
18	Mrs.Swathi K	Alumni	
19	Mr.Vinay	Alumni	
20	Junaid Khan	Student Coordinator	
21	Akshatha Shenoy U	Student Coordinator	
22	Mr. Murthy K N A	Parent Coordinator	
23	Mr. Javeed Pasha	Parent Coordinator	

1. Confirmation of previous minutes of meeting.
2. Quarterly meeting of IQAC need to be conducted with all the members present and agenda of Meeting must be more specific on academic, research, facilities etc
3. Professional body member to be added in the composition of IQAC preferably ISTE.
4. Maintenance of Academic Audit Manual.
5. Gate to gate audit need to be maintained at department and college level.
6. Fix target for each level, to be evaluated further
7. Faculty diary to be introduced.
8. Each faculty should have pre-defined objective and their achievements should be evaluated further.

Y.V. KESAVAN  
SR. MAR



9. Faculty Empowerment program need to be connected every semester and internship for faculty need to be made mandatory.
10. Qualitative and quantitative Appraisal has to been done every year.
11. Maintenance of Suggestion Box in each Department and complete tracking process has to be assigned to a faculty.
12. System to handle grievance.
13. Combination of different levels of bloom's taxonomy should be included in the question paper.

  
Principal  
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# K.S. INSTITUTE OF TECHNOLOGY

No.14, Raghuvanahalli, Kanakapura Main Road, Bangalore - 560109

09-11-2018

## IQAC MEETING 4

This is to inform that meeting will be held for all the members of IQAC as per the following details.

**Venue** : Old Board room

**Date** : 12.11.2018

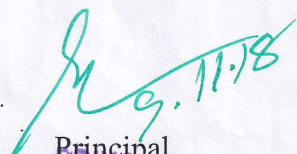
**Time** : 10:00 am

### The agenda for the meeting are:

- 4.1 Confirmation of previous minutes of meeting.
- 4.2 Discussion on Proposal Writing for Funded Projects
- 4.3 Discussion on Mentoring System.

**Copy to:**

All Members:

  
Principal  
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BENGALURU - 560 109



### 3. Discussion on Mentoring System.

Discussed to improve the quality of Mentoring system. Current implementation of the system and its benefits are discussed

It is decided that next meeting will be scheduled in 2nd week of August 2018. Meeting ended with Principal Dr. T.V. Govinda Raju thanking the members.

*Dr. T.V. Govinda Raju*  
19.12.18  
Principal  
K.S. INSTITUTE OF TECHNOLOGY  
BENGALURU - 560 105





# K.S. INSTITUTE OF TECHNOLOGY

No.14, Raghuvanahalli, Kanakapura Main Road, Bangalore – 560109

## ACTION TAKEN REPORT

Sl.No.	Subject/Issue	Outcome of discussion	Responsibility
1	Discussion on Proposal Writing for Funded Projects.	The information regarding different funding agencies has circulated among faculty members.	Principal, HODs and Research Coordinator
2	Discussion on Mentoring System.	<p>The mentoring system was explained and gave some recommendations to improve the existing system.</p> <p>Mentor book for a student is to be maintained for all the four years and to be closed at the course completion.</p>	Principal HODs and Mentors

*[Handwritten Signature]*  
27.12.18

Principal

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# K.S. INSTITUTE OF TECHNOLOGY

No.14, Raghuvanahalli, Kanakapura Main Road, Bangalore - 560109

01-08-2018

## IQAC MEETING 3

This is to inform that meeting will be held for all the members of IQAC as per the following details.

**Venue** : Old Board room

**Date** : 03.08.2018

**Time** : 10:00 am

### The agenda for the meeting are:

- 3.1 Confirmation of previous minutes of meeting.
- 3.2 Improvement in teaching and learning activities.
- 3.3 Discussion on improving the performance of academic and administrative activities.

**Copy to:**

All Members:

Principal

PRINCIPAL  
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# K.S. INSTITUTE OF TECHNOLOGY

No.14, Raghuvanahalli, Kanakapura Main Road, Bangalore - 560109

03-08-2018

## MINUTES OF THE MEETING 3

A meeting of all the members of IQAC was convened on 3<sup>rd</sup> August 2018 at 10:00am, old board room, KSIT Bangalore.

Following members attended the meeting:

Sl.No	Name	Members	Signature
1	Dr. T.V. Govinda Raju	Chair Person	
2	Dr.K.V.A.Balaji	Management Representative	
3	Dr.Dayananda R B	Chief Coordinator/Director	
4	Dr.D.R.Swamy	External Member	
5	Mr.Keshvan Y V	Administrative officer	
6	Dr. Rekha Venkatapur	Member	
7	Dr. P.N. Sudha	Member	
8	Dr. K. Rama Narasimha	Member	
9	Prof. Chanda V Reddy	Member	
10	Dr. Jaya Kumar K R	Member	
11	Dr. Bharathi V	Member	
12	Mr.Pradeep K R	Dept.Coordinator	
13	Mr.Praveen A	Dept.Coordinator	
14	Mrs.Sreesudha N	Dept.Coordinator	
15	Mrs.Devika B	Dept.Coordinator	
16	Mr.Veerappaji.B.Shivanna	Industry	
17	Mr.N.G.Raju	Industry	
18	Mrs.Swathi K	Alumni	
19	Mr.Vinay	Alumni	
20	Junaid Khan	Student Coordinator	
21	Akshatha Shenoy U	Student Coordinator	
22	Mr. Murthy K N A	Parent Coordinator	
23	Mr. Javeed Pasha	Parent Coordinator	

### 1. Confirmation of previous minutes of meeting.

The minutes of the previous meeting was read, confirmed and recorded.

### 2. Improvement in teaching and learning activities.

- Monitoring of course files, lecture Schedules, course plans of faculty.
- Conduction of Seminars, Quiz Programs in class rooms. (pedagogy techniques)
- Arrangement of technical talks by eminent personalities.

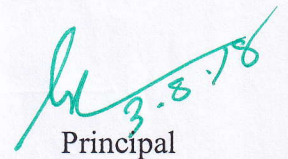


### 3. Discussion on improving the performance of academic and administrative activities.

Coordinator discussed the action plan ensuring timely, efficient and progressive performance of academics. Suggestions were given by the committee members to overcome the weaknesses.

- Various industries/companies need to be contacted for internship/projects opportunities for students.
- Assessing the quality parameters and providing required suggestions for the improvement.  
( Question paper pattern, publications, Time tables formats, Event formats)
- Encouraging R&D and Consultancy.
- Arrangement of seminars / workshops, FDPs on emerging technologies for faculty.

It is decided that next meeting will be scheduled in 2nd week of November 2018. Meeting ended with Principal Dr. T.V. Govinda Raju thanking the members.

  
Principal

PRINCIPAL  
K.S. INSTITUTE OF TECHNOLOGY  
BENGALURU - 560 109



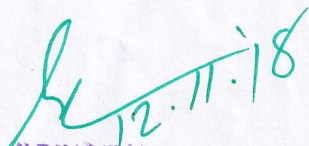


# K.S. INSTITUTE OF TECHNOLOGY

No.14, Raghuvanahalli, Kanakapura Main Road, Bangalore – 560109

## ACTION TAKEN REPORT

Sl.No.	Subject/Issue	Outcome of discussion	Responsibility
1	<p>Improvement in teaching and learning activities.</p> <ul style="list-style-type: none"><li>• Conduction of Seminars, Quiz Programs in class rooms.</li><li>• Arrangement of technical talks by eminent personalities.</li><li>• CO-PO writing</li></ul>	<p>Exhaustive Question Bank for all the subjects is provided for each student.</p> <p>Updating of course files is done.</p> <p>As per discussion conducted seminars and quiz programs for each subject.</p> <p>Technical talks by eminent personalities have been arranged on emerging technologies.</p> <p>Discussion on CO-PO writing has been done to the faculties by their respective HOD's.</p>	Principal ,HOD's and all Faculties
2	Discussion on improving the performance of academic and administrative activities.	<p>Various companies have been contacted for the sake of students' internships/projects.</p> <p>Make sure MOUs are functional</p>	Principal HODs and IQAC coordinator

  
Principal  
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BENGALURU - 560 109